



Executive Committee Meeting Minutes

Lee County, Illinois

Feb 17, 2022 at 11:00 AM CST

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order

Meeting called to order at 11:02 a.m., by Chair Bob Olson.

II. Committee Member Roll Call: Chair Bob Olson, Vice Chair John Nicholson, Mike Koppien, Jim Schielein, Chris Norberg, Doug Farster, Marilyn Shippert, and Tom Wilson

Doug Farster was absent. All other members were present.

III. Meeting Attendees and Visitors

Lirim Mimini (9:00-9:12) and Rick Humphrey (Board Members), Charley Boonstra (State's Attorney), Jonathan Henrikson (IT), and Becky Brenner (Board Secretary). Teri Zinke attended via Zoom video conferencing.

IV. Approval of the Minutes from the Previous Meeting(s)

The January 13, 2022, Executive Committee Meeting minutes were approved without modification.

V. Review of Claims Report Provided by the Claims Committee

Each committee Chair took the time to share items that came out of their committee. One topic not on any committee agenda, but discussed at length, was the procedure for putting together agendas. The Chairs will be requesting that Department Heads contact/email them with agenda items. They will in turn submit the request for inclusion on the agenda. They will also be requesting a narrative describing the item and, if applicable, an itemized finance cost breakdown.

VI. Old Business

- A. Employee Spotlight – Lisa Wiggins – Held over from January's County Board meeting.

VII. Stipends / bonus criteria - Sheriff's Office

The Sheriff requested that this item be tabled until the March meeting.

- **Motion** to table the Stipends / bonus criteria - Sheriff's Office item. **Moved** by Mike Koppien. **Second** by John Nicholson. Motion carried unanimously by voice vote.

VIII. New Business

A. Non-union employee raises

Jim Schielein reported that the motion coming out of Finance for the non-union raises was as follows:

- \$2.00 an hour raise for the first year
- \$1.00 an hour raise for the second year
- \$.75 an hour raise for the third year
- Increase would be retroactive back to December 1, 2021
- Employees that had already received an increase in 2022, would be eligible for additional compensation up to the \$2.00 threshold of the first year

Motion to approve non-union raises at \$2.00, \$1.00, \$.75, over the next three years, starting in FY 2022, retroactive back to December 1, 2021, with the additional compensation to employees that had already received a raise, only up to the \$2.00 first year threshold. **Moved** by Jim Schielein. **Second** by Mike Koppien. Motion carried unanimously by voice vote.

IX. Raffle Report - None

X. Executive Session - 5 ILCS 120/2 (c)(2) - Collective Negotiating Matters

No executive session was necessary.

XI. February 2022 County Board Agenda Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Board Chair Announcements
 - 1. Employee Spotlight (carryover from January)
- E. Approval of Board Minutes: January 20, 2022

- F. Petition(s) Coming TO the Zoning Board of Appeals
 - 1. Petition 21-P-1586 - See attached petition
- G. Petition(s) Coming TO the Planning Commission - None
- H. Petition(s) Coming FROM the Zoning Board of Appeals - None
- I. Petition(s) Coming FROM the Planning Commission
 - 1. Petition 22-PC-66 - See attached petition
- J. Administrator Monthly Update and Board Member Comments
- K. Visitor/Guest Speakers
- L. Approval of County Officers Reports, Request for Deposit of Funds, and Orders Paid in Vacation
- M. Old Business
 - **Addition to the February 24, 2022 County Board agenda:** Ordinance - Petition 21-PC-65 Coming from the Planning Committee (held over from the January 20, 2022, County Board meeting)
- N. New Business
 - 1. ARPA Committee Funding Recommendations
 - a. Approval to extend the Social Services Program Updates and Extension of Application Date
 - Addition to the February 24, 2022, County Board agenda:**
Approval from the Finance Committee to approved the Board Room Audio/Video Project, not to exceed \$250,00.
- O. Consulting Engineer Service Contract
- ~~P. Renewable Energy Conference~~
 - Removed from the February 24, 2022, County Board agenda:** Renewable Energy Conference
- ~~Q. Resolution: Compensation for Elected Officials and County Board Members~~
 - Removed from the February 24, 2022, County Board agenda:** Resolution: Compensation for Elected Officials and County Board Members.
- R. FY 2023 IDOT Contract Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement
- S. FY 2023 IDOT Public Transportation Applicant Ordinance for 5311 - (Hold over until March)

T. Resolution Authorizing and Executing REBUILD Capital Grant Agreement

~~U. Zoning/Planning Meeting Per Diem Increase~~

Removed from the February 24, 2022, County Board agenda: Zoning/Planning Meeting Per Diem Increase.

V. Appointments

1. Resolution: Appointment of Terry Zinke as Lee County Weed Control Superintendent

2. Resolution: Appointment of Reed Akre to the Lee County Regional Planning Commission

3. Resolution: Appointment of Kevin W. Ganz, Wesley Englehart, Henry Orzech, Allan Zimmerman, and Thomas J. Menzel to the Board of Trustees of the Compton Fire Protection District.

W. Executive Session

X. Approval of Mileage and Per Diem

Y. Approval of All Bill and Appropriations (Roll Call)

Z. Adjournment - County Board Meeting Agenda

**** Addition to the February 24, 2022 County Board agenda Under New Business:** Non-Union Employee Raises.

XII. Motion to Approve the Proposed County Board Agenda

Motion to approve the proposed County Board agenda. **Moved** by John Nicholson. **Second** by Jim Schielein. Motion carried unanimously by voice vote.

XIII. Adjournment - Executive Committee Meeting

Motion to adjourn at 11:39 a.m. **Moved** by Marilyn Shippert. **Second** by Mike Koppien. Motion carried unanimously by voice vote.